



Instructions for “how to register as an Alumna/Alumnus”:

- Go to <https://regiscollege-csm.symplicity.com/>
- Click on the “**Student/Alumni**” button
- Click on “**Alumni Only Registration**” link
- Fill in all the required fields indicated with an asterisk
- Create your username
- Add fill in recaptcha
- Finally click on “**Submit**” button to finish your registration

You will receive email verification to the email that you provided while registering.

Instructions for registering as an employer to post a job/internship:

- Go to <https://regiscollege-csm.symplicity.com/>
- Click on the “**Employer**” button
- Choose “**Register**” tab or “**Register and Post Job**” tab
- Fill in all the required fields indicated with an asterisk
- Create your username
- Add fill in recaptcha
- Finally click on “**Submit**” button to finish your registration

You will receive email verification to the email that you provided while registering.